

CHIEF EXECUTIVE, PUNJAB AGRICULTURAL RESEARCH BOARD (PARB)

BACKGROUND & INTRODUCTION

Punjab Agricultural Research Board (PARB) is established as an autonomous body under PARB Act, 1997 to foster an integrated approach for research planning and efficient allocation of research resource so that the agriculture innovation system of the province can generate appropriate solutions of the issues faced to various stakeholders in the food and fiber chain.

PARB's vision is to enhance sustainable productivity, reduce poverty, ensure food security and promote competitiveness in the agricultural sector through output oriented agricultural research developments plans. PARB's mission is to support efficient development of scientific technologies for the prosperity of the agricultural stakeholders.

JOB DESCRIPTION

(1) The Chief Executive shall:

- (i) be the Secretary of the Board;
- (ii) be the overall incharge of the affairs of the PARB;
- (iii) be responsible for implementation of the decisions of the Board;
- (iv) keep the record of the proceedings of the Board;
- (v) advise the Board in the light of the provisions of the Act, rules and regulations framed thereunder about any direction given by the Government;
- (vi) make annual assessment of the performance of employees of the Board;
- (vii) provide leadership in programming, planning, coordination, monitoring and evaluation of the research system in Punjab;
- (viii) pursue Government and non-government agencies to increase funding for agricultural research;
- (ix) pursue donors and Government Departments to allocate and channelize research funds in the Province through the Board for its effective utilization;
- (x) foster provincial agricultural research system's collaboration with national and international research institutions and with private sector;
- (xi) present achievements of the Board to the Government, donors, and other agencies;

- (xii) perform any other function or task as may be assigned to him by the Board for carrying out the purpose of the Act; and
- (xiii) sign contract or memorandum of understanding.

(2) The Chief Executive may:

- (i) direct an employee to perform a function or take up an assignment;
- (ii) provide vision and leadership for reforming and restructuring of Agricultural Research System in the Province; and
- (iii) maintain the funds and accounts of the Board in accordance with the advice of the Government issued from time to time.

- The Chief Executive shall be the chief executive of the Board and shall perform such functions as may be prescribed or as may be assigned to him by the Board.
- As functional and administrative head of PARB, supervise the day to day operations of PARB
- Act as a Secretary of the Board and, manage the Board's meetings
- Implementation of the decisions of the Board
- Keep the record of the proceedings of the Board
- Make an annual assessment of the performance of employees of the Board
- Provide leadership in programming, planning, coordination, monitoring and evaluation of the research system in Punjab
- Pursue Government and non-government agencies to increase funding for agricultural research
- Pursue donors and Government Departments to allocate and channelize research funds in the Province through the Board for its effective utilization
- Foster provincial agricultural research system's collaboration with national and international research institutions and with the private sector
- Present achievements of the Board to the Government, donors, and other agencies
- Sign contract or memorandum of understanding